



Getting Started

Step 1: Account Creation

When you are first invited to a project in SmartUse you will receive an email like the one below. To create your account, click the hyperlink on [here](#).

Jean-François Drouin invited you to collaborate on the SmartUse project "Projet test".

Step 1:

Click [here](#) to create your SmartUse account and access project's documents on the Windows or iPad app.

Step 2:

[Download](#) SmartUse on iPad

[Download](#) SmartUse on Windows

In case of any problems, please contact our support team at support@smartuse.com

You will then be asked to enter your first and last name and choose a password. The password needs to be at least 6 characters long. **If the email address is incorrect, the project owner or administrator will have to re-send an invitation to the correct address as the email cannot be changed on the form.**

Create a SmartUse account



To process your invitation, please subscribe using this form.

FIRST NAME

LAST NAME

EMAIL

PASSWORD

Create my account

By clicking Activate you agree to our [Terms and conditions](#) and [Privacy policy](#).

Step 2: Downloading the application

The SmartUse application where you will be doing all your markups is available on iPad and Windows. You can click the link directly from the email or you can find the links on our website.

[SmartUse on iPad](#)

[SmartUse on Windows](#)

Once you have downloaded the application on your preferred device, you simply need to login with the email you used to create your account and the password that you chose. If ever you forget your password, the **Forgot Password** option is available on the login page.



EMAIL

PASSWORD

Login

Forgot password?

Step 3: Accessing your projects

When you log into the SmartUse application, any projects that you have been invited to will appear on the main page as well as your role (level of access) to project. To open a specific project, simply click on the project name.

Projects			
Search for a project			
Name	Role	Organization	Last Updated
Fowler Square Demo (JEFF)	Admin (Doc. Control)	SmartUse (Jeff)	5/10/2019
Fowler Square Demo (SABRINA)	Owner	SmartUse (SABRIN...	5/13/2019
Plan Tests (JEFF)	Admin (Doc. Control)	SmartUse (Jeff)	5/13/2019
Test	Owner	SmartUse (SABRIN...	5/13/2019
test123	Owner	SmartUse (SABRIN...	4/8/2019

Please note that any requests to access a project need to be done directly with the owner or an administrator of the project.